



ARIZONA CORPORATION COMMISSION

INSTRUCTIONS

ARTICLES OF DISSOLUTION/APPLICATION FOR WITHDRAWAL

A.R.S. §§ 10-1403, 10-1520, 10-11403, & 10-11520

- 1. The Articles/Application must be executed and state the name of each person who signs it and the capacity in which each person signs. The document may be executed by either the Chairman of the Board of Directors, President or another authorized officer or if the corporation is in the hands of a receiver, trustee or other court appointed fiduciary, by that fiduciary.*
- 2. Pursuant to ARS §§10-1403.D, 10-1520.D, 10-11403.C. & 10-11520.D, the Articles/Application is not considered complete until all fees, penalties and costs required to be paid under this chapter have been paid. Please make sure there are no outstanding annual reports, prior to completing the dissolution. You can contact annual reports at (602) 542-3285.*
- 3. Deliver the completed original Articles/Application and one (1) or more exact copies to the Commission accompanied by the \$25.00 (U.S.) filing fee with check made payable to the Arizona Corporation Commission. Fees pursuant to A.R.S. §§10-122 and 10-3122. Expedited filing service is available for an additional \$35.00 fee.*
- 4. The dissolution/withdrawal will not be considered complete until the Commission has received an affidavit evidencing that a copy of the Articles of Dissolution/Application for Withdrawal has been published in a newspaper of general circulation in the county of the known place of business in Arizona for three (3) consecutive publications. A list of acceptable newspapers in each county will accompany the approval letter and is posted on the Commission web site at www.cc.state.az.us/corp.*
- 5. The dissolution/withdrawal will not be considered complete until the Commission has received a notice from the Arizona Department of Revenue to the effect that the tax levied under Title 42, chapter 8, article 1 against the corporation has been paid or until it is notified by the Department of Revenue that the applicant is not subject to the tax and further has received from the Department of Revenue its certificate issued pursuant to §43-1151. The certificate must be requested in writing by a corporate officer. A power of attorney form is required if the request is made by anyone other than a corporate officer. Provide your corporate identification number, your employer identification number, and your sales tax license number or the type of business which exempts you from sales tax. The department will respond directly to you within thirty days from your written request.*

SEND YOUR REQUESTS TO:
For Certificate of Compliance

ARIZONA DEPARTMENT OF REVENUE
SPECIAL COLLECTION SECTION
1600 WEST MONROE
PHOENIX, ARIZONA 85007

DOMESTIC CORPORATIONS: *If dissolving by incorporators or initial directors pursuant to A.R.S. §§ 10-1401 & 10-11401, an initial incorporator or director must sign the Articles and the signature must be acknowledged. Publication and Arizona Department of Revenue clearance is not required. A filing fee is required.*

For further information, please contact the Corporate Filings Section at (602) 542-3135 in Phoenix or the Tucson office at (520) 628-6560 (Toll Free, AZ Residents only - 800 345-5819.)